SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT AGRASEN COLLEGE

GOVT. AGRASEN COLLEGE, MANDI ROAD, BILHA, BILASPUR (C.G.)
495224
https://www.gacbilha.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The College was established by Agrawal Sewa Samiti Bilha on 15th Nov.,1984 keeping in mind the need of higher education of this rural area with arts and science faculty. The college was taken over by the Govt. of Madhya Pradesh and the inaugurated ceremonially on 17th August 1989 by the then Education Minister of Madhya Pradesh, Shri Chitrakant Jaiswal. It is located on Mumbai Wahra Railway marg and is about 22 km from Bilaspur Railway station. The campus of the college is spread in an area of 17 acre is fully protected by boundary wall. This is the Only institute of Bilha block in Higher education.

The College is affiliated to Atal Bihari Vajpayee University, Bilaspur and college currently offers –

1. B.A. , B.Sc. , B.Com. at Graduation level.
2. Post Graduation in Hindi, Political Science, Economics, Sociology and Commerce.
3. M.Com. is run by Self Finance Scheme.

In this institute come from near by villages and majority of them belonging to SC/ST/OBC categories. Approximately per year 1250 students are admitted for education the college library was 22775 books, e-books with N-list.There has been a continuous endeavour on the part of the college to ensure quality higher education with honest dedication of the faculty members. It also intends to train young men and women to become good citizens of the country and develop necessary competencies and skills required for being successful in life.

Vision

Being located in rural area, the main aim of the college is to give the best education to the students. The vision of the college is to impart higher education to students of this area, for their intellectual, ethical, moral and physical upliftment and to provide them exposure to modern technology and equip with qualities and required expertise to prepare them to be civilized of India and responsible citizen and to serve the nation in the most appropriate way.

Mission

1. To create an educational environment so that the students achieve their goal in life.
2. To serve the youths of the rural area by providing them access to higher educationenable them to be competent enough to excel in the field they enter after completion of college education.
3. To generate discipline, moral values dedication and patriotism among students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The only multi faculty co-educational Government College in the area.

2. Conveniently located on the main railway route connecting Mumbai-Howrah.
3. Transparency in admission and provision of giving scholarship to all in genuine need.
4. Admission process is completely online reservation is given as per Govt. rules to SC/ST and OBC students.
5. Well qualified, senior, well experienced, competent and dedicated faculty members with maximum having Ph.D. degree.
6. Team work, cooperation and harmony among faculty members.
7. Healthy amicable and congenial academic environment within the campus.
8. Student oriented teaching learning with personal care.
9. Large campus of 17 acre land and covered with boundary walls and building having almost sufficient number of class rooms and sufficient parking space and big play ground.
10. Functional and active sports department, NSS and Youth Red Cross for Students.
11. Facility of purified refrigerated drinking water.

Institutional Weakness

1. The Majority of the students are from rural areas and weak in English. So, they are not able to take advantage the mattersare available in English.
2. Inadequate and Irrational set up teaching and non-teaching staff.
3. Many teachings post lying vacant since long.
4. Irregular and imprudent transfer policy of government.
5. Inadequate student teacher ratio.
6. Rural and poor socio-economic background of the students.
7. Relatively inadequate infrastructure like class-room, sports facilities, common room, toilet etc.
8. Lack of central computer lab and class room with ICT facility.
9. Small and ill-equipped laboratories for all science subjects.
10. Lack of Auditorium, Conference hall, hostel facility for boys, staff quarters.
11. Insufficient funds provided by the state government.
12. Limitations in utilization of funds due to complex store purchase rules.

Institutional Opportunity

1. We educate the students in such a manner that they can seek higher education in minimum fees.
2. Institution gives them platform to benefit our reach e-Library.
3. Scope of enhancing infrastructure like class room, auditorium, conference hall etc.
4. Existence of various industries nearby, to increase employability for students.
5. Scope to start research in humanitiesand social sciences.
6. Scope of various extension activities for society, through NSS, Red cross and Sports.
7. Opportunities to get and utilize funds from RUSA.

Institutional Challenge

1. To teach students belonging to completely rural and underprivileged area.
2. Inadequate infrastructure to accommodate increasing number of students each year.
3. Arrangement of more funds from all the funding resources.

4. Less employability of students passing out from traditional courses.

5. The most difficult task is to educate with our core values in limited resources.

6. Financial resources are limited to introduce new courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Atal Bihari Vajpayee Vishwavidyalaya Bilaspur and follows the curriculum designed and decided by the University. To keep the curriculum updated and relevant to the needs of society, periodic revisions are made in the curriculum of different subject by the University. Some faculty members of the institution are either chairperson or member in the Central Board of studies of the University and are involved in revision of curriculum. English language and Hindi, both called foundation course and environmental science are mandatory subjects at the U.G. level and all other subject combination are as per guidelines of the University. It is essential for students to perceive and discharge their responsibilities towards it. The college has active units of NSS and Youth Red Cross. The college offers UG courses in all the three streams Science, Art and Commerce and PG courses in Sociology, Economics, Hindi, Political Science and Commerce.

Since college is located in economically and socially underprivileged region, the college gives preference in admission to marginalized groups such as SC, ST, OBC and female candidate as per norms of Government of Chhattisgarh.

The college looks after the effective implementation and timely completion of prescribed syllabi in various disciplines. In the curriculum designed by the university there are many papers and topics related to cross cutting issues related to gender, environment and sustainability and human values at UG and PG programs. For quality improvement of our institutional, college also take feedback from students and teachers. Student have to fill feedback from about their course and teachers. This feedback is collected and analysed and necessary action are taken so that quality of institution can be improved..

Teaching-learning and Evaluation

The process of admitting students to various programmes is quite transparent. Students are admitted on the basis of their marks in last qualifying exam. i.e., on merit basis. The most important thing is teaching learning process of this college is to develop skill, knowledge and generate interest among the student by the teacher. The teachers take extra class, giving books and notes for slow learners to enhance their knowledge and also motivate for e-resources.

Student centric methods such as experiential learning, participative learning and problem solving methodologies are use for enhance learning experience. Teaching learning process is completed as per academic calendar and regular unit test and internal test are taken by subject teacher. Students are assessed by their participation in the class.

Every teacher is appointed as a mentor of each class and they counsel the students to resolve their problem.

The academic progress of students are carefully and continuously monitored. Emphasis is given on assignments and continuous internal evaluation.

The college has Internal Quality Assurance Cell (IQAC) that meets periodically to discuss various issues regarding teaching-learning and evaluation processes.

The college has presently a total Sixteen regular faculty members, of which eleven are male and five female. All except seven have Ph.D. degree. Two faculty members are currently registered for their Ph.D. supervision. Five members are registered for research and Ph.D. works. These members are registered in Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur.All the faculty members have participated/presented papers in various national/international seminars, conferences and workshops. Most of the faculty members have completed their Orientation/ Refresher courses.

The college follows academic calendar decided by the Department of Higher Education, Government of Chhattisgarh. It has schedule for teaching /examination/ vacation etc. Traditional method of teaching i.e. use of chalk-duster is mostly used by the faculty members for teaching, however LCD/LED/OHP/Power point presentation technique are freely used, whenever required.

The institution follows the traditional method of evaluation of students. Examination schedule/pattern/evaluation of answer sheet and declaration of result etc. all are framed and decided by the University.

Research, Innovations and Extension

The institution is not a recognized research centre, hence lacks research activities by faculty members. However, Two of them are registered research supervisor of the affiliating University and carrying out research independently. Some students have been awarded Ph.D. degree and some more are pursuing their Ph.D. under their supervision at other research centre.

Dr. M.R. Augur edited inorganic Chemistry text book of Pt.Sundar Lal Sharma (Open) University, Bilaspur for B.Sc. I, II and III year and wrote practical book for B.Sc. I, II and III year of same University.

The institution encourages its faculty members to utilize their expertise for taking up consultancy services. District Collector has been awarded appreciation certificate to our 6 faculty members as a master trainer for election. College has a motto to make green and clean atmoshpheare in college campus through our staff with the help of students.

The extension activities of the college are managed and supervised by dedicated faculty members as coordinators of NSS and Youth Red Cross and there is enthusiastic participation of students in all such activities. Student volunteers of NSS have organised sapling plantation programmes, AIDS awareness programmes, street plays to highlight social evils and many other awareness programmes of social relevance , sanitation and hygiene, cleaning and construction of drain etc. Student volunteers of YRC are also actively involved in various activities like Health check up camps, Blood donation camp, Lectures on Sickle cell disease, Plantation in college premises and many other awareness programme . Rallies on different occasions are organised and day of national importance are celebrated in college by the students of NSS and sports with great enthusiasm.

The college also organise various competition offering a chance to participants to gain experience, skill, analyze and evaluate outcome and improve their personnel attitude

Infrastructure and Learning Resources

The college has a large campus of an area of 17 acres with a big play ground. The whole campus is fully protected by boundary wall. It has almost adequate number of class-rooms and laboratories. It has Ten class-rooms, five laboratories and one botanical garden. Still to keep pace with academic advancement and growing number of students, more class-rooms and laboratories are required to be constructed and existing laboratories are required to be upgraded. There is one girls' hostel also but this has not yet been started because of lack appointment of personnel for managing hostel, by the government. There are other facilities such as availability of refrigerated drinking water and wash rooms for students.

The college has limited Wi-Fi facility to be used by faculty members, office and other staff and some students of the college. The library has almost sufficient infrastructure to cater the needs of students and faculty members. It has a total of approximately 25000 books various subjects at UG and PG level. For all academic activities, the college has multi-media LCD/LED projectors. OHP are available to the faculty for better and effective teaching.

The college being a government organisation, the maintenance and keep of the infrastructure is done by the public works department on the request of college.

Student Support and Progression

The college is committed to provide the best of infrastructural and academic facilities to all its students with whatever resources the college has. The result is at par with other colleges of the University. The college publishes prospectus which provides entire information like brief history of the college, college rules, seats available in different programme, eligibility criterion, admission rules etc. to the students seeking admission to the college. The college has a website which also provides all necessary information to the students.

Keeping in view, the vision of the college, which has to contribute significantly to the development of the student, the college provides financial assistance in the form of scholarship, fee concession and stationery items and also assistance in the formof special classes to the needy students. The reserve category(SC/ST/OBC) students are provided reservation as per norms of Government of Chhattisgarh.

Students are actively involved in co-curricular and extra-curricular activities also. The institution organizes various intra-college and inter-college sports competition. The NSS and YRC students are very active in discharging their social responsibilities and perform various community services. Annual cultural programme is also celebrated by students with great enthusiasm. Students who excel in academic, cultural and other co-curricular, extra-curricular activities are awarded with certificate and prizes.

For the support and care of girls students the college has a well-developed women safe environment and a grievance redressal cell is working. Faculty of the college continue its interaction with the Ex-student. Even when they formally leave college for higher studies, they are an connected and active vibrant alumni association named " Alumni Association, Sashikiya Agrasen Mahavidalya, Bilha (Reg.no -122202246221 Dated 14-01-2022). Which has been formed and registered with Ex-students.

Governance, Leadership and Management

Govt. Agrasen College, Bilha is run by state Government. Its organisation and management is as per the instruction of C.G. Government. Principal and other staff are appointed by the department of the higher education (C.G.). Principal of the college decide internal politics/strategy with co-ordination of different committees . Librarian and sports officer also do their best for the mental and physical health of students.

The Principal, Vice-Principal, various Head of departments, the coordinators of different committees provide effective leadership enabling the college to fulfil its twin mission of excellence in education and empowerment of the weaker sections of society. Besides Internal Quality Assurance Cell (IQAC), there are number of committees to perform the various functions related to the college. The college also has a staff council being headed by senior faculty member. The Janbhagidari Samiti constituted as per direction of Govt. of Chhattisgarh is involved in fund generation from outer resources and ensures proper utilization of the fund thus generated.

Faculty members are required to submit annual confidential report each year for their performance. A self appraisal form (PBAS) has also been introduced by the Department of Higher Education and faculty members are required to fill. These are analyzed and forwarded to the Secretary, Higher Education by the Principal. This is essential for maintaining quality in teaching.

Budget allocated by the Government for the college. Purchasing committee with department finalise purchasing process for necessary books, equipment and other items within provided funds. Account maintained by account section. The college has the goal to provide quality education with their own limited resources as per our mission and vision. To improve the quality of teaching various efforts are made constantly by the teaching staff.

Institutional Values and Best Practices

The college is very much conscious about environmental issues and so is the reason that in all the stream at UG level, environmental studies has been made a compulsory paper. Students of NSS and YRC and all the staff of the college are very much concerned for making campus eco-friendly.

Two best practices are done by college, first is "Herbal garden" and the second is "Focus on making students aware of their social responsibilities". Main objective of practices are to know about local flora of medicinal plants in their locality and their utilization. In our college 5000 sq.ft. area for herbal garden and many medicinal and ornamental plants were planted. Many awareness program to make student aware for their social responsibilities organised by NSS and Red Cross.Shramdan for Swachhata Abhiyan, Blood donation camp, Seven days camps etc. are organised by college to aware students for their responsibilities towards the environment, society and the college.

All the five core values of NAAC, i.e. national development, fostering global competencies among students, inculcating a healthy value system, promoting the use of technology and quest for excellence are sought to be promoted by the various functions and programme of the college. Thus we create a strong learning environment that enhance academy achievement and develops students social and relationship skill that last throughout their lives.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT AGRASEN COLLEGE
Address	Govt. Agrasen College, Mandi Road, Bilha, Bilaspur (C.G.)
City	BILHA
State	Chhattisgarh
Pin	495224
Website	https://www.gacbilha.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Prachi Singh	07752-296975	7999840210	07752-	govtagrasencollege bilha89@gmail.com
IQAC / CIQA coordinator	Sanjay Bhajanker	-	8989566524	-	sanjaybhajanker@ gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	15-11-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Atal Bihari Vajpayee Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	05-04-1988	View Document
12B of UGC	29-07-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Agrasen College, Mandi Road, Bilha, Bilaspur (C.G.)	Rural	17	2090.891

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Higher secondary	Hindi	240	240
UG	BSc,Science	36	Higher Secondary	Hindi	80	79
UG	BCom,Commerce	36	Higher Secondary	Hindi	80	80
PG	MA,Arts	24	Graduate	Hindi	90	61
PG	MA,Arts	24	Graduate	Hindi	40	19
PG	MCom,Commerce	24	Graduate	Hindi	40	9

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3				0				18
Recruited	0	0	0	0	0	0	0	0	11	4	0	15
Yet to Recruit				3				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	11	2	0	13
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				4
Recruited	3	0	0	3
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	2	0	9
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	4	2	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	592	0	0	0	592
	Female	569	0	0	0	569
	Others	0	0	0	0	0
PG	Male	62	0	0	0	62
	Female	100	0	0	0	100
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	179	195	205	202
	Female	221	200	226	220
	Others	0	0	0	0
ST	Male	71	78	88	99
	Female	104	99	107	107
	Others	0	0	0	0
OBC	Male	304	334	344	270
	Female	276	270	232	214
	Others	0	0	0	0
General	Male	29	24	36	38
	Female	38	40	42	59
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1222	1240	1280	1209

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Being a Government Institution, actions are taken according to guidelines and direction of Department of Higher Education Chhattisgarh and University from which our institution is affiliated.
2. Academic bank of credits (ABC):	As above
3. Skill development:	As above
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As above
5. Focus on Outcome based education (OBE):	As above
6. Distance education/online education:	As above

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
173	173	173	173	173

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1323	1222	1240	1280	1209

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
347	347	347	347	347

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
438	374	388	424	362

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	18	20	19	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
022	22	22	22	22

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.06	9.5	17.96	17.44	15.25

4.3

Number of Computers

Response: 24

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution develop and deploy action plans for effective implementation of curricular as under.

1. The Govt Agrasen College Bilha is affiliated college of Atal Bihari Vajpayee University Bilaspur, the institution follows the curriculum being provided by the University. The University formulates, updates , provides details of the curriculum to the college . Any queries regarding curriculum is being sorted by the university. The Department of Higher Education, Raipur provides academic calendar for the whole academic year to the colleges. The university also organizes seminar/symposium time to time for adopting various means for improving teaching practices.The institute provides library facilities to the facultiy members in a way to update and make teaching more effective and assimilable to students.

2. The institution follows the curriculum designed by the affiliating University and ensures its proper and effective delivery by the institution by providing academic schedule and evaluation process. The institution library provides latest and exhaustive study materials in the form of books, e-books, journals, magazines etc.

3. Curriculum is designed by Central Board of studies constituted by the University. Some of faculties of the institution are either chair person or member of such bodies of the University or other institutions and University. Hence they directly contribute to the development of the curriculum.

4. Time table committee prepare the time tables taking into account the infrastructural and laboratory needs and each department maintain daily diary and attendance register regularly

5. All the departments are ask to prepare teaching plan for each class and directed to insure that this is being followed accordingly.

6. The head of the department are asked to maintain and monitor records of class work

7. The students are provided study materials and notes of each chapter being taught.

8. Internal assessment tests are conducted after completion of each unit thereby necessary guidance are provided by faculties to students.

9. Students are encouraged to use various reference books and internet facilities to broaden and sharpen their knowledge.

10. Feedback and suggestion are invited from students for the improvement in the quality of teaching.

11. The teaching aspects are and will be maintained and ensured through internal quality assurance cell. Regular feedback obtained from the stakeholders with respect to the quality of the enrichment programmes, will continue and will be evaluated by the IQAC and necessary measures will be incorporated in the future.

12. Our library keeps last five year question papers of University provides to students.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Government Agrasen College, Bilha is run by the Department of higher education, Government of Chhattisgarh and academic and other activities are followed by the academic calendar issued by affiliating Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college prepares it's own calender in tune with the calender of university. Various committees (admission, internal examination, student union, sports, NSS, Library advisory etc.) are formed to execute effectively various activities as prescribed in the calendar within specified period of time. In order to adhere with the academic calendar, several steps are followed, as: Academic calender is made available to faculty members and staff and also uploaded in college website. The admission process is properly planned by central admission committee and completed within stipulated time. Every effort is made by HODs and faculty members to start and complete the teaching-learning process (theory, practical classes and assignment/ project work, etc.) in prescribed time schedule. Students Union committee formulate the election/ nomination process of office bearers and other class representatives of Student Union, and further activities are arranged as per schedule. Sports officer with the help of sports advisory committee formulate various processes like practice, training, selection and participation of students in sector, state and national level sport events. NSS officers and NSS advisory committee formulate various activities like registration of volunteers, preparation and implementation of weekly work plan, awareness programs, field visits to adopted village and other community areas, organization of one day and special camp etc.These tasks are completed in due time schedule. Internal examinations are organized by examination committee of the college and suitable dates are declared with consulting faculty members and students. Students are made aware of the marks obtained by them in internal assessment by concerned teachers. Waightage of internal assesment is included in their final exam (That is 10% of marks obtained in internal assesment.) Performance of students are also reviewed in staff meeting and necessary steps are taken for effective implementation of curriculum delivery. Cultural and literary programs are regularly arranged time to time for students

File Description	Document
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Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**

2.Setting of question papers for UG/PG programs

3.Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

4.Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document]()
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document]()
Any additional information	[View Document]()
Link for Additional information	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 50

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 4

File Description	Document
Institutional data in prescribed format	[View Document]()

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document]()

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our goal and objectives to provide education of quality and local need are also achieved by integrating curriculum. However the institution do make efforts to arouse consciousness among students by making them to involve in various activities like- poster and painting competitions, discussion and debate, essay competitions, rallies, social works, series of lectures, plantation of sapling etc. within and out of college campus.

The college has integrated cross-cutting issues in various courses, such subject widen the vision of students to understand present circumstances. Details are given below

Gender: In graduation level at B.A. and post graduation level different course offer information about women empowerment. In sociology Sem III Paper 1 prospective of Indian society is about the position of women in different Dharma, Varna, Ashram , karma. There is also topic related to women's situation in elite class, minority class and tribal society. In sociology there is topic related to crime against women and girl child. **Environment and sustainability:** At undergraduate levels (B.A., B.Sc., B.Com.)- Environmental Studies is a compulsory paper, in the first year. The paper deals with environmental issues, like a scope and importance of natural resources, concept , structure and function of an ecosystem, Biodiversity and conservation, environment pollution and its management. In III year of B.Sc. Botany , a paper in course deals with ecology and utilization of plant it gives students ancient knowledge of herbs and medicinal value of plant. In BA II year Geography paper 1 about economic and resource geography. In BA III paper I is resources and environment it deals with environment of different Geographical areas. In M.A. Economics IV Semester Development and Environmental Economics is offered as an optional paper.

 Human Values : At undergraduate levels (B.A., B.Sc., B.Com.)- Environmental Studies and human rights is a compulsory under the constitution of India. Student get knowledge about Protection of human rights act 1993-national human rights commission, state human rights commission and human rights court in India. In BA I Geography paper is human Geography. In B.A course Hindi- has essays which are a compilation of views of social reformers of India and their contribution in development of new India. In MA Sem 1 paper IV urban society in India, sem III paper IV criminology give important knowledge of human values. In M.A sem I paper II and sem II paper II Hindi ancient poetry of Kabeer, Tulsi, Jayasi, Sur Das directly concerned with social issues, Human values, cultural attributes . In MA Sem IV paper III Hindi Theory and practical of journalism & course Paper IV related to theory and practice of Chhattisgarhi language is taught .

 The syllabus of each subjects have been divided into five units and after completion of each unit, the concerned teacher takes unit test and submit the result to the institution. Teacher has also to maintain daily diary of their teaching and submit at the end of the month.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.58

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 30.16

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 399

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

     1.Feedback collected, analysed and action taken and feedback available on website

2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 86.39

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
488	485	497	481	511

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
570	570	570	570	570

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 65.01

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
214	229	234	220	231

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

- Differently-abled students are provided reservation of 3% in admission and relaxation of 5% in marks in the qualifying examination as per rules of Govt. of Chhattisgarh. The institution provide all types of necessary facilities e.g. ramp for easy movements within college, arrangement of allowing them to sit in the front row in class- room, separate arrangement for their seating on ground floor during exam. There is a provision of providing a writer and giving extra time during exam as per the university rule.
- During class teaching the teacher evaluates student in terms of knowledge and skills and if someone is identified as weaker, there is provision of giving special coaching to such students. We do give special attention to such students by providing notes, books etc.
- Various cells and Units, such as Anti-Ragging cell, Women Empowerment cell, NSS and YRC units are formed in the beginning of the session and they undertake programmes to sensitize students on issues of gender, inclusion, human rights, environment and other relevant issues.
- The Grievance Redressal Cell looks after the complaints of the students and the staff. There are display boards showing laws and warning against anti-ragging, women-harassment and gender issues.
- Plantation is a regular activity taken up by the students and the faculty in the campus every year. To create awareness among the students, World environment day, Human Right day and alike are observed and various activities such as Essay competition, Debates and Seminars etc. are organized. Students are encouraged to keep the campus green, clean and plastic free.
- Advanced learners are identified by teachers during classroom teaching and marks obtained in unit test being taken after completion of each unit of subject and annual examinations. They are given special attention and encouraged and guided for annual examination and various competitive examinations. They are provided additional study materials in the form of books and notes by the teachers.
- For slow learner primarily they identified and distinct process are taken to enhance their abilities and capacities. Extra-classes are taken by the teachers to clear the concept, remove their doubts and discuss various issues and are explained the tough topic for improvement of the students performance. Revise all the difficult topic of syllabus as per requirement of the students.
- Slow learners are given individuals guidance by subject teachers for enhancement of their performance.
- Books are issued to the slow learns and advance learner by the subject teacher.

Field visits, field trips were organized by some departments of the college. These are the most effective tools for learning and make responsibility, enhance self growth, improvement of confidence among the students.

File Description	Document
Upload any additional information	**View Document**
Past link for additional Information	**View Document**	

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 88:1

File Description	Document
Any additional information	**View Document**

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college plans and organises all methods as per academic calendar provided in the beginning of the session by the Department of Higher Education, Govt. of Chhattisgarh and the University, in which schedule for curricular, co-curricular and extra curricular, class unit test, examination schedules, vacation etc. are mentioned. A meeting of all staff members is convened by the Head of the institution in the beginning of the session, in which all academic and non-academic programme is discussed and decided. Department wise time table prepared by the time table committee of the college and department in turn, allocates paper to each faculty members, considering their specialization and expertise. Date for annual exam is decided by the university and college has to conduct the exam as per schedule given by the University. Thereafter evaluation and declaration of result process start.

The Science and Geography department have been equipped for experimental work which is scheduled in such a manner that the related theory is covered before the experimental work.

The institution has provided limited internet and Wi-Fi facility to faculty members and students and are encouraged to download latest study materials as well as recent developments in the field of the subject of their interest.

The following activities are conducted by the college to make teaching learning process more students centric:-

Experiential learning: -

- Faculty member of the college used OHP during classroom teaching and lectures are given through power point presentation.
- E-contents are also provided to the students by faculty. Productive use of educational video to make teaching interesting and interactive.
- Department level Educational Tour & visits are conducted to enrich teaching learning process and

to develop nurtured and expand the subject interest.

Participative Learning :-

* The college uses participative learning to encourage students actively participated in different academic activities such as classroom group discussion, class level seminar and presentation on given topic, subject related model preparation, poster preparation and class level project works.
* Class level seminar and interaction through group discussion build confidence among the students. They are able to express their view freely and confidently.
* The students participate in various extracurricular activities organized by the college such as Tree Plantation, Swachh Bharat Abhiyan, Voter Awareness Campaign, and NSS activities. It makes students to be a responsible citizen.
* Student participates in various co-curricular and academic activities like cultural and sports activities which support teaching learning process.

Problem solving methodology:-

* To check the level of understanding of the subject knowledge of student class test, unit test, sessional/internal examination are taken time to time and keep up the competitive spirit among the students.

In practical subjects students verify the fact and laws of the subject with the help of experiment. Student learns things and takes interest via learning by doing practicals.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The following innovative and creative practices are implemented in effective teaching learning

* Induction meeting and welcome function held to familiarize the fresher with the new academic atmosphere and make them aware of the services available.
* Efforts are regularly made towards all round personality development of learners by conducting essay writing, songs, mono action, dance competition and annual function to excel in the life.
* All the co-curricular/extra-curricular activities are assigned to different committee, headed by a senior faculty member as the coordinator. Students are taken as representative of some of the committee.
* Every effort is made by faculty members and sensible students to make the campus ragging free.
* Community orientation efforts by NSS/YRC.
* Civic responsibility among the students is inculcated by organizing several on campus and off

- campus welfare activities like Blood donation camp, AIDS awareness and literacy programs.
- All the students of UG prepare study report on issues related to environment.
- Value based education through celebration of Teachers Day, Gandhi Jayanti, Republic Day, Independence Day etc. to express their patriotic and nationalistic feeling.

- Teachers use the projector for power point presentation to facilitate the teaching learning.
- The college encourages teachers to attend workshop, seminar, faculty development programme related to ICT.
- Four Professor uses ICT regularly and improve their teaching skill and other techniques.
- Online printed/ hand written study materials are provided to students by the teachers.
- Students are encouraged to think critically and be innovative through their assignment, class level project and other tasks.
- The college has developed smart classroom facility for effective teaching.
- Most of the departments use model and chart in teaching learning and teachers encourages to students for the model and chart preparation related to their subjects related topic. This will develop creativity, imagination and critical thinking among the students.
- Youth red cross society organize health related program time to time for student's healthy life style.
- Class wise student's Whats App group has been created by the teachers of the college to give information about their education, study and all kinds of notice of the college.
- Group discussion, paper presentation and class level seminar helps the student to think critically, independently and enhance the knowledge and skill. They analyse, evaluate and solve the problem.

In practical subjects students learn practical with specific learning objectives and practical tasks can be used to achieve various learning outcomes.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 95:1

2.3.3.1 Number of mentors

Response: 14

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 78.18

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 65.49

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	12	12	12	9

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 11.47

2.4.3.1 **Total experience of full-time teachers**

Response: 172

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The institute is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur . The rules and regulation process are laid down by the university. There is complete transparency in the internal assessment evaluation. Internal assessment includes test, assignment, seminars, presentation, internal exam etc. Students are also assessed by their participation in the class.

Teachers take separate class test, unit test for the students maximum of 10 marks. Before taking test syllabus or questions communicated to students well in advance.

Assignment, class level seminar topics and projects are offer by teachers to assess students in more innovative ways. Seminar is also a part of internal assessment for which particular topic is allotted to the students by the subject teachers and students present their seminars in front of subject teacher and class. Seminar is assessed based on presentation. Students demonstrate their communication skill.

In project work at class level topic is distributed among the students. They prepare their project on given topic.

According to the university provisions in science and geography subject practical examination conducted in the presence of external examiner appointed from the other colleges as decided by the university and 5 or 10 marks out of 50 marks reserved for sessional marks. Sessional marks are the part of internal evaluation that is depends on their attendance in practical, performance during practical class and preparation of records.

Time table for internal assessment is prepared well in advance and announced by the teacher in their respective classes.

Answers copies of class test are shown to the students in class room and discussed about questions patterns and marking patterns. If students have any doubts related to their marks then it is resolved immediately.

Answer books of internal examination are shown on the demand of students and guided them for improvement of their performance in main University Examination.

Subject teachers prepare question papers for class test sessional and internal examination. Changes in schedules of internal examination and test of any are notified to the students through notice board or announced it in classroom by subject teacher.

There is complete transparency in internal assessment. Weightage of internal marks is include in their final result that is of 10% of marks obtained in internal assesment.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

For examination process in the college, follow Atal Bihari Vajpayee University guidelines. Sessional, Internal examination, class test are organized by the college and evaluated at the college level. In semester and year end examination college act as examination centers for students.

Semester and year end examination college staff helps students to identify their seating in which classroom and redress student grievances well before the start of examination.

Students grievance during the examination such as non availability of question papers in time, delay in getting question paper etc. were handled by the college with Atal Bihari Vajpayee Vishwavidalaya examination department. Such grievances are solved by principal who acts as senior superintendent of examination.

Student's grievances related to attendance, result, correction in marks and revaluation governed by ABVV. Staffs of the college were guided to the students about the process.

The college takes class test, assignments, sessional exams, internal exams, seminars, presentations, group discussion, project work etc. to assess the performance of the students.

The college conducted sessional and internal exam for internal assessment of the students. Subject teacher prepared question papers for class test, sessional / internal exams. Subject teachers allotted topics for seminar presentation, and project work to the students. If any grievances related to question papers syllabus and allotted topics they directly asked to subject teachers and resolved their grievances immediately.

The institutional reforms in continuous internal evaluation system are very helpful and useful for the students. This keeps the students interested in studies. Questions based on question pattern as per the main

University Examination are given in class test, sessional exam, and internal exam. This makes the students to prepare mentally for the main university examinations.

The college tries to resolve all the grievances related to internal assessment of the students.

In case of any kind of grievances related to university the college gives appropriate guidance to the students for resolution.

To minimize grievances the college display notice on the college notice board regarding registration of examination, time table of examination, changes in examination schedule, admit card etc.

There is also a grievances committee and guidance committee for redressing grievances and guidance of the students.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has a website on which programmes offered uploaded by college. The college communicate to the students about the program outcomes, program specific outcomes and course outcomes. In every academic session, college publish a college prospectus in which it contain all admission related information such as admission process, fee structure and programs and courses offered by the college. In the beginning of the session, teachers of the entire departments explain program and course outcomes to the students in the classroom. Course outcomes are mentioned in the syllabus which is provided to the students. We are following the syllabus of Atal Bihari Vajpayee University, Bilaspur which are available in its website also.

Following are the some program and course outcomes of the college:-

B.A./M.A. (Hindi Literature) – It helps to understand basic concepts of Hindi Literature and to know depth knowledge of literature in Hindi.

B.A./M.A. (Political Science):- It helps to demonstrate the ability to outline and defend a vision of politics in areas such as justice, democracy, community or freedom. It helps to make understand law and policy of various countries.

B.A./M.A. (Economics):- It helps to develop the ability to explain core economic terms, concepts and

theories. It enhance the ability to make students practical in their life.

B.A./M.A.(Sociology) :- This programme helps to think critically about the courses and consequences of social inequality, design and evaluate empirical sociological research.

English Foundation:- This programme helps to make able their students of writing, reading, listening and speaking. Students read, analyses interpret and produce text.

Hindi Foundation and Literature :- It helps to develop the Personality, Language, National spirit, Cultural, Social mobility, Unity and Integrity in the students.

B.A. History:- It helps to make the students aware of human culture, social, political and religious problems. It also helps to provide knowledge of relations about our country and world.

B.Com. (Commerce):- This programme could provide knowledge about Industries, Banking, Insurance, Financing etc. Students can independently start up their own business.

B.Sc. (Mathematics):- It helps to develop the calculating abilities and analysing abilities in students. Students will gain knowledge of Calculus, Algebra and Trigonometry, Vector Algebra analysis, Differential Equations, Discrete math and other branch related problems.

B.Sc. (Zoology):- Students gain knowledge and skill in the fundamentals of animal science, understands the complex interactions among various living organism.

B.Sc. (Botany):- Students will be able to identify the major groups of plants and classify them and compare the characteristics of plants. Students will gain scientific Knowledge in the field of Life Sciences and fundamental processes of plants.

B.Sc. (Chemistry):- This program helps to students to make understand chemical behavior and physical properties of common substances and to describe the characteristics of solid, liquid and gases.

B.Sc. (Physics):- It helps student to know about basic laws of gravitational force, electromagnetic wave theory, interference, reflection, refraction, polarization etc. Students will be able to analyze and solve the numeric problems related to basic concept of physics.

B.A. (Geography):- It helps to develop basic knowledge of maps, atmoshphere, enviournment, land contour, earth and cosmic bodies. Students study structure and composition of earth nature of ocen and atmoshphere.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our college is affiliated to Atal Bihari Vajpayee University Bilaspur (G.G.). College offered undergraduate courses under the faculty of Arts. Science, Commerce, and

postgraduate courses are in Economics, Political Science, Sociology, Hindi Literature and Commerce. For these programs and courses the college followed the academic calendar and rules regulation of ABVV Bilaspur. The college evaluated programme and course outcomes through strength of the student. Every year many students are applying for admission against sanctioned seat of UG and PG programme.

Every annual examination and semester examination shows performance of the students through passing percentage. That is increasing progressively in last five years.

The learning/course outcome of the students evaluated by continuous assessment such at class test, seminar, quiz, presentation, field survey, project. Continuous assessment gives feedback on the effectiveness of the teaching learning process and learning outcomes of each course.

Program specific outcomes of all the department are highlighted through career option open to students after completion of the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 84.28

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
437	332	292	338	282

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
438	374	388	424	362

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 13.33

3.1.2.1 **Number of teachers recognized as research guides**

Response: 02

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Despite having the limited resources and paucity of fund, the college has adopted a practical approach in recent years to keep the staff, and the students updated with the latest knowledge in their respective fields of study, and some of the steps include the following:

1. The PG students are encouraged to undertake project works related to existing societal problems/ local issues under the supervision of the faculty members. They use the survey method, case study, and other descriptive research methods to find the answers to their research question and thus they are encouraged and motivated for innovations.

2. The science labs provide the students to get a hand on experience and experiment with their ideas.

3. ICT, computer, Wi-Fi and N-List facilities are provided for better learning, ecosytem for innovation and transfer of knowledge.

4. Being a rural college, the college campus has a great variety of Fauna and Flora in and around more than 17 acre land of the college campus. Many varieties of trees, herbs and shrubs which provide an opportunity for field study and research. It further enables the students and faculty members to learn and develop their practical knowledge on the bio-diversity and local eco-sytem.

5. Throughout the year organises various literary and cultural competitions on plathora of subjects which enhances the knowledge base and overall personality of the students. Debate and group discussions provide a plateform to students to engage on important issues leading to creation and transfer of knowledge. Lectures of Experts are also organised on diverse subjects which help in the growth of overall personality development of students. This networking has provided an opportunity to our students and faculty members to move forward, think wider with enhanced vision.

6. Plethora of activities under NSS, Redcross, Red-ribbon, and SVEEP also motivates and encourage students to become more responsible citizen. It also develop leadership skill and awareness on

various issues of social and national importance.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.5

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 3

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 2

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.23

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	4	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

30-10-2022 08:29:02

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute's vision envisages offering sustainable livelihood, enhance the well-being of the neighbourhood community through knowledge, innovation, and transformative actions, and developing ethical and socially responsible individuals who contribute to society and work in harmony with nature. The students are encouraged to participate in the extension activities organized by the college through awareness programs, etc. There have been multifarious activities in the institute involving the students to sensitize about various social issues and strengthen community partnership for holistic development.

Several initiatives are taken to sensitize students towards social issues –

The issues related to the environment and sustainability is taken care of in the course curriculum through courses such as Environmental Science.

Institute is proactive in sensitizing and promoting gender equality. The institute celebrates yoga day, etc.

1. **various activities are undertaken to engage faculty, students, and staff in the neighbourhood community are-**

Cleanliness

With an aim to sense the students about the importance of hygiene and cleanliness in the surroundings, by keeping the Swachh Bharat initiatives, the college has steered events such as -sweep program, cleaning of public places etc.

Environment

To sensitize students about the need to preserve the environment, plantation drives are conducted every year. The institute further celebrates World Environment day. The students are encouraged to minimize the usage of plastic. Students are motivated to plant of medicinal values and other useful plants and take care of them throughout year. NSS volunteers are motivate to clean college premises as well as garden.

Health

In keeping with the Swachh Bharat initiatives, the college has organized awareness program on health, and addressing first aid. Various tests like blood group and Haemoglobin tests were conducted in the college wherein the students participated actively.

Other Programs

The institute celebrates, National Unity Day, National voters awareness program, Gandhi Jayanti etc.

2. Learning of the students from the above extension activities-

A. Build up involvement and fostering attitude to contribute towards societal issues and community problems

B. Develop a sense of social responsibility and interest in the environment-related issues

C. Cater to student's holistic development

D. Develop skill and aptitude for problem-solving.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 36

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	8	9	5

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 48.05

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
129	830	585	875	569

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)
Any additional information	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document]
Any additional information	[View Document]

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document]
Any additional information	[View Document]

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Being a Government College, it has to abide by the rules and regulations of Department of Higher Education and Govt. of Chhattisgarh. The college has a large campus of 17 acre area with 10 class room, 01 Seminar room and 05 laboratory. The college was established in the year, 1989. College has girls common room, girls hostel (Under construction), smart room and library with reading room. In the college, there are 10 classrooms and 01 Seminar hall with proper seating arrangement, appropriate furniture, proper lighting, good ventilation with wide corridors, black and green chalkboard. However the number of students is increasing every year, therefore further expansion is needed. The college has five (05) laboratories with well equipped number of instruments and apparatus in physics, chemistry, botany, zoology and geography. There is one computer lab with adequate number of computers for students. The entire campus is Wi-Fi enabled. Still to keep pace with academic advancement and growth, new rooms and laboratories are required to be constructed and existing laboratories are to be upgraded.

The development related proposals are prepared keeping in view the departmental requirement and the proposal with details of budget requirements, funding agencies etc. are sent to the Department of Higher Education for approval. After due permission the construction work gets started. Proper monitoring of infrastructure has helped the optimal usage of the existing facilities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Sports Activities

The college have a big play ground and is used to organize various sport events at college and University level. It is used by other Government departments and is also used for various social events based on special consideration and permission by the college. The college has a separate Sports Department that encourages sports activities which include indoor and outdoor games. The college has a sports ground in campus where various outdoor sports activities are carried out time to time like cricket, volleyball, football, athletic, kabaddi, badminton etc. and indoor games like chess, table tennis etc. Different sports teams of our college participated in various sports like kabaddi, cricket, athletic, chess etc. Students participate in different competitions like inter-college, inter-district, inter-university and interstate level competition.

Cultural Activities

Our college organized different co-curricular activities and annual function with the help of cultural committee of college. Different cultural activities are organized like Dance, Singing, Quiz, Essay competition and Rangoli based on recent social issues on the various occasion. Dance and singing are performed in open temporary stage while essay and quiz competition are carried out in classrooms. Competition related to rangoli is carried out in corridor. Student enjoy the function and perform all activities with full of energy. For motivating and encouraging, winners of various competitions are awarded by medals, shield and certificate during prize distribution function.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 18.18

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 14.65

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0.71	4.51	1.26

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College library has valuable collection of approximately 22775 books of different subject which fulfil the needs of students and teachers of different courses. Library has some reference books and reference sources related to different subjects. The library automation is need of present era but cost of automation is too much high. Due to lack of funds we are unable to autamated our library. As soon as we received fund we will proceed in this connection.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	<u>View Document</u>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<u>View Document</u>

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.47

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0.78	0.78	0.78

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.3

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Details of library usage by teachers and students	<u>View Document</u>
Any additional information	<u>View Document</u>

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college frequently upgrades IT facilities including Wi-Fi as per the needs and requirements in the last five years. The college has installed the internet connection with campus Wi-Fi facility. Internet facility is provided in all classrooms, laboratories, offices, departments through Wi-Fi. Teachers and students can access Wi-Fi facility in the campus to get additional information and research related queries. The college has updated its IT facilities with the increasing number of computers, printers, scanners, smart boards, projectors etc. The college campus is under CCTV surveillance to ensure safety and security to its stakeholder's. Students are encouraged to use IT infrastructure, online study resources for broadening their knowledge horizon.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 55:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 12.59

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic**

support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1.42	3.35	0.10

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

For maintaining and utilizing physical, academic and support facilities like laboratory library sports, Computer , Class room etc. different committee's have been constituted. Various committees prepare their progress plan with consultation among members. Plans are discussed in detail in staff meeting and proposals are send to appropriate funding agency like Department of Higher Education Chhattisgarh, After approval, proper action has been taken by following the purchase rule of Government of Chhattisgarh .

The services of local skilled workers/vendors are used for minor civil, electrical and water supply related repair work, when needed. Large scale construction and maintenance work is done through Public Works Department, Government of Chhattisgarh.

At the end of each session, furniture, equipment, chemicals, glassware, computers, books etc. available in various teaching and non-teaching department and office, are physically verified by physical verification committee, constituted for that department. Each department also makes a list of non-repairable and unconsumable items on which necessary actions are taken under the directions of the "Write- off" committee. College has following active committies for mentainence and utilization of college resources.

Purchase committee

Library Advisory Committee

Building and Maintenance Committee

Garden Committee

Equipment Committee

Discipline Committee

U.G.C. / RUSA Committee

Janbhagidari Committee/Self Finance Committee

Right off and Library Committee

Environment protection and Cleanliness Committee

IQAC Committee

Purchase Committee

Purchase committee is responsible for purchasing the equipments, instruments and other items for use in the laboratories. There is step by step process for procuring books, instruments, equipments, computer etc. This committee makes enquiry based on requirements, quotations are invited, verified, compared and best suitable is given order keeping in the mind government rules and regulations.

Library advisory committee

The college has constituted library advisory committee includes senior faculties. The committee is responsible for purchase of books, issue and up gradation of library facilities. New books are informed to students by their teacher and library staff members. At the end of every year library physical verification is carried out by faculty members and staff to maintain and update library collections.

Building and Maintenance Committee

This committee is responsible for adding new academic infrastructure and maintenance of existing building such as classrooms, seminar hall, laboratories, smart classrooms, sports complex and computer labs etc. It also looks after the civil works in the college such as white washing, construction, renovation and other repair work. All work is done by PWD.

Garden Committee

There is a committee including one faculty member from botany background that maintains the greenery and flora of the college. Every year seasonal plants are planted in the college. Garden is being maintaining on regular basis. One gardener is appointed on contractual basis for watering and looks after the garden.

Equipment Committee

College has constituted equipment committee which includes senior faculties. Committee looks after the purchase and maintenance of all equipments required in various department of the college like laboratory equipment, ICT related equipment, electrical equipments etc. Equipments are repaired and maintained on regular basis.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 79.66

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1019	1002	1003	1032	940

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> 1. **Soft skills**
> 2. **Language and communication skills**
> 3. **Life skills (Yoga, physical fitness, health and hygiene**)
> 4. **ICT/computing skills**

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.75

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	55	100	15	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

      1. Implementation of guidelines of statutory/regulatory bodies
      2. Organisation wide awareness and undertakings on policies with zero tolerance
      3. Mechanisms for submission of online/offline students' grievances
      4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.28

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	1	02	00

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 48.17

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 211

File Description	Document
Details of student progression to higher education (Data Template)	[View Document]
Any additional information	[View Document]

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 19.07

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.*)**) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	00	02	00

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
08	07	04	05	04

File Description	Document
Upload supporting data for the same	[View Document]
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document]
Any additional information	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The active student Council is formed every year after the notification of the Government of Chhattisgarh. All the responsibility of the formation of Students Union is shouldered by a student union committee, a senior professor of the college is incharge of it. The committee follows the guidelines given by Government of Chhattisgarh and monitors the entire process of Student Union formation. The Union has elected office bears comprising a President, vice president, secretary joint secretary and student representatives from different classes. College Student Union committee engages student to effectively participate in extracurricular activities of the college and provide opportunities for the training as good citizens.

Oath taking ceremony is the first function of the Students Union. Elected members take an oath to maintain the Annual dignity of the office and to function in the interest of the college. Annual cultural and annual sports competitions are the important festival of college. By organising this student union gives a platform to show the talents of the students. On the Annual function day distinguished guests are invited and the students present various cultural activities. Student securing highest marks in the class/faculty and winners of the sports and cultural competitions are felicitated in the prize distribution.

The college has a policy of inviting students to be a part of the committee so that students can be groomed

under the faculty guidance. The various societies of the college are pathway to cultural committee Social Work committee, sports committee, gender sensitization committee etc. These committees give platform to the student to nurture their skill / passion and prepare themselves for future.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	2	4	4	3

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Association came to existence in the college since 2016 and provided free membership to the students in order to motivate them for active participation in the association. Though Alumni Association has started its function but the college is not yet registered but this year registered and the name of Alumni is " Alumni Association, Shaskiya Agrasen Mahavidlaya, Bilha(Reg. No. – 122202246221 Dated-14-01-2022). Healthy relation between the staff and the alumni is the main source to attract them towards

the college. The institute motivates and supports to the ex-student, community to maintain healthy relation with the Institution.At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the element is shared with the current student of college Hopefully the Association would play a significant role to uplift the quality of the college .The alumni meets are organized in dated 01-10-2021 . Alumni visits the institute as per their convenience throughout the year.

Alumni association of our college contribute no fund yet therefore we did not open account for alumni fund.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

1. Vision and Mission Statement:

VISION :

Being located in rural area, the main aim of the college is to give the best education to the students. The vision of the college is to impart higher education to students of this area, for their intellectual, ethical, moral and physical upliftment and to provide them exposure to modern technology and equip with qualities and required expertise to prepare them to be civilized of India and responsible citizen and to serve the nation in the most appropriate way.

MISSION :

1. To create an educational environment so that the students achieve their goal in life.
2. To serve the youths of the rural area by providing them access to higher education enable them to be competent enough to excel in the field they enter after completion of college education.
3. To generate discipline, moral values dedication and patriotism among students.

2. Nature of Governance:

Governance of college is in line with the above-mentioned vision and mission statement and aims at facilitating their fulfilment. The architecture of leadership with the above mission is achieved by the Principal and the staff collectively –

- Govt. Agrasen College, Bilha envisions facilitating development of youth as nation builders by making higher education accessible to students of socially deprived Scheduled Castes and Scheduled Tribes, backward classes of rural background.

- Institution aims to instil democratic values of tolerance, compassion, and sensitivity to make our students responsible citizens of our nation.

- Our college works on motto – . " TAMSO MAA JYOTIRGAMAY ". This idea does not mean merely imparting education to students but imparting value-education resulting in achievement of their full potential in a rapidly changing society.

- We absorb students from deprived sections of society residing in rural areas. Governance in our

college is aimed at their upliftment by enabling self-realization, motivating, and inspiring them to aspire for a better life through knowledge and hard work.

• Principal of the college governs and co-ordinates with various working committees inside the institution and outside with various social associations.

• Quality of leadership plays a major role in various meetings related to governance of college primarily meeting of Development Committee for need-based planning of college activities.

• All committees work in co-ordination with each other to ensure quality improvement.

• IQAC arranges different guest lectures and webinars in different fields like Covid -19, Effectiveness of Teaching, How to prepare for examination, Basics of Laser Physics and Fiber Optics, Maratha Politics, Anemia, Yoga and Corona Awareness

• Students interact on the curriculum. They participate in teaching and learning process through internal class level presentation, competitions, and debates.

Some additional courses such as M.Com. is organized by Self Finance and funded by collection of fees from students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and participation architecture top to bottom comprise of governing body that is Secretary Higher Education Department Raipur (C.G.). Principal Govt. Agrasen College. Bilha, staff, committees, student representatives and local bodies. Govt. Agrasen College, Bilha is under Secretory Higher Education Department Raipur (C.G.) Principal is official Chairperson to the Staff Council and to the other staff committees like Planning Committee, Women Harassment, Anti-ragging, Grievance cell, discipline committee etc.

Case Study: For example, developmental activities in the college is decided by Planning Committee rather than Principal. Planning committee decided the need of a development activity, prioritizes the uses of funds to the best possible use in consultation with all departmental heads. In this way decentralized and participative management of funds leads to optimized utilization of funds.

In general, decentralization of leadership is explained below:

1. Principal

- Distributes leadership roles to various heads of departments.

- Data driven decision making.

- Engage college community in decision making and achieving cultural change in learning such as e-education.

2. Teacher

- as a facilitator

- monitoring of departmental and administrative activities.

- Professional development of staff and students.

- Facilitating data driven results.

3. Student Council

- They bring students interest and grievances before various staff committees.

4. Local body

- Jan Bhagidari Committee aims to develop college and its current needs such as to help fund for Contingent employee of the college.

Decentralization of leadership and governance is required because-

1. To ensure that institutional learning developmental systems meets the needs of the college and workforce by taking views and feedback from inside and outside.

2. Quality policy is developed by the top faculty in consultation with stakeholders.

3. Annual progress of result and other activities managed by IQAC incharge.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic Plan

- To develop infrastructure as per requirement.

- To make maximum use of present facility with the plan of other improvements like construction of needed laboratories.

- To make our syllabus easy to understand through teaching.

- Overall development of personality by NSS and Sports including full development in present scenario via competitions.

- To make them able for getting Govt. and Private Jobs.

The college tries its best to grow in every possible direction continuously.

Rashtriya Ucchater Shiksha Abhiyan (RUSA)

Is the funding agency for the institutes of higher education nation wise. We plan for RUSA funds and grants as aid for institutional development.

Effective deployment

- Teaching and learning
    - Encourage student centric gearing process.
    - Projector based lectures
    - impart practical knowledge through some practical projects.
    - Water sample testing.
    - To introduce value based education for competition.
    - Enhance subject knowledge through seminar and workshop
- Community Engangement
    - Organize through NSS and YRC.
    - Blood test ,sickle cell, Hemoglobin test.
- Human resource planning and development
    - This is done as per state government of CG.

- Faculty members are encouraged to take part in training programs.
- Refresher and orientation training programs for newly appointed faculty members.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Administrative set up and policy:

The college is a government institution and is governed as per the state government rules. In hierarchy, the Principal of the college at apex who is entrusted with overall incharge of college like financial transaction (functioning as Drawing Disbursing Officer), administrative, academic activities etc. The Principal of the college executes all the guidelines received from the department of higher education and affiliating University and provides leadership in all the affairs of the college. The principal is assisted by Heads/coordinator of various departments/ committees, librarian, sports officer, and office staff. Academic and co-curricular activities are main objective of the college which is looked after by concern faculty of each department. The departments are running under HOD (Head of Department) of every department, who is basically seniormost faculty, in coordination with departmental colleagues. Similarly, sports activities headed by sports officer and the Library under a Librarian. Apart from these the college is administered by various functional committees which are constituted each year at the beginning of academic session. These committees acts as an advisory to the principal.

Assistant grade I (Head clerk), is the supervisor and custodian of the college office which includes the section; establishment, accounts, student section etc. Assistant grade II, Assistant grade III and peons assist him. Laboratory technicians and laboratory attendant maintain various laboratories, Book lifter assist librarian and Choukidar (Night watchman) ensures the security of campus during night hour. Besides these, some daily wage workers are also arranged for maintenance of college campus by using Jan Bhagidari and self-financing funds.

Jan Bhagidari Samiti: In order to ensure the participation of public in development of college a Jan Bhagidari samiti is also constituted as per rule, which collects funds and utilize this for the development of the college. An elected public representative is nominated by district collector as chairman and Principal is the secretary of this committee. Professionals, parents, alumni and two teachers are also nominated as members of the samiti. In addition to physical development assignments, committee also proposes induction of new program in the institution under self-financing scheme. Honorarium to self-finance

teachers and daily wage workers are also decided by Jan Bhagidari samiti.

Appointments and service rules procedure etc.: Recruitment of teaching and non-teaching staff are done by department of higher education, Government of Chhattisgarh, through Chhattisgarh Public Service Commission and Vyapam (CG), respectively. Recruitment of guest lecturers and self-finance teachers are done by college administration on the basis of merit as norms prescribed by state government. The service rules and promotion for the teaching and non-teaching staff is applicable as per the rules and regulation laid down by competent authorities like UGC and Government of Chhattisgarh. The grievance redressal is addressed by help desk, anti ragging-disciplinary committee, and committee against sexual harassment. Spot redressal is provided by faculty members and Principal in general, however, concerned committee is directed to resolve the issue, as and when required at earliest.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()
Link to Organogram of the Institution webpage	[View Document]()

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document]()
Details of implementation of e-governance in areas of operation, Administration etc	[View Document]()

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As the college is a government institution, all state government welfare schemes are applicable for teaching and non-teaching staff. The state government has framed many acts/ rules and regulations for effective welfare measures of its employees and amended/ updated existing provisions time to time on demand or as per requirement. The institution has following main welfare measures for teaching and non-teaching staff as per the rules of Government of Chhattisgarh:

Welfare measures for teaching and non-teaching staff:

1. Pension, Gratuity and incasement of earn leave (as applicable) after after retirement.

2. CPS scheme for those who appointed after year 2004.

3. Anukampa Niyukti and ex-Gracie - There is a family benefit scheme for regular employees of college in case of demise of the employee holding the post.

4. The Group insurance Scheme (GIS), GPF and NPS for all the employee who falls under its eligibility criteria.

5. Facility of partial withdrawal from GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of house and medical emergency.

6. Medical re-imbursement facility.

7. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male), duty leave etc

8. D. A., house rent, special D. A. as applicable.

9. Special increments for family planning (as applicable).

Welfare measures for teaching staff:

1. Advance increment for doing M. Phil. and Ph.D. if applicable as per rule.

2. Duty leave for delivering lectures as resource person, participation in seminars, conferences, symposia, workshops and in faculty development programs like orientation and refresher courses etc.

3. Duty leave for conducting practical examinations as external examiner and evaluation of answer books in central evaluation.

4. Study leave facility.

Welfare measures for non-teaching staff:

1. Duty leave for attending training programs (Class-III only).

2.Uniform, Festival advance, grain advance, medical allowance, washing allowance (Class-IV only)

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 10.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation /**

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	2	0	0

File Description	Document
Upload any additional information	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Since, our college works under the instruction of Higher Education Department, Government of Chhattisgarh. Every year Performance Appraisal forms are filled by reporting officer for all teaching and non teaching staff. Following are the main areas of evaluation of performance of teaching staff –

1. Number of working days.

2. Number of classes taken.

3. Number of students.

4. Number of Courses being taught.

5. Leave records.

6. Number of conferences attended - organized/books published/papers published in reputed journal.

7. Number of committees where they worked in administration.

8. Number of seminars attended/ organized.

9. Number of exams conducted.

10. Quality of work performed.

11. Results of the classes taught.

- Every year performance appraisal forms are signed by principal of institution then by Additional

Director of Higher Education, Bilaspur Division finally forwarded to Secretary Higher Education Department Raipur (C.G.).

- These API based profarma is analyzed by the principal and accordingly graded as good, very good, excellent and ordinary for all of teaching as well as non-teaching staff.
- Additional Director of Higher Education, Bilaspur zone counter sign these duly mark CR forms with some comments like agree and disagree.
- Secretary higher education department receive these forms which are signed by secretary.
- Self-assessment on PBAS (Performance Based Appraisal System) and API earned on that session gradually added for academic growth & required for promotion. Non-teaching staff is appraised based on the regularity, punctuality and leaves taken. These are required for promotion also.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal audit committee as formed as cash book / DFC / Verification committee. It is made year wise.

They check the account and verify it.

In our institution we regularly enable internal audit by internal audit committee and external audit as well by third party auditors. Following is the data of audited funds and audits done in last five years.

Year	Govt, Budget	Audit Status	Janbhagidari	Audit Report	RUSA	Audit
2020-21	44917200	Audit not done.	539200	Audit not done.	NIL	NA
2019-20	39895691	Audit done waiting for report	535400	Audit not done	NIL	NA
2018-19	27315328	Audit done waiting for report	496700	Audited	NIL	NA
2017-18	30627700	Audit done waiting for report	497600	Audited	NIL	NA
2016-17	34784700	Audit not done.	442400	Audited	NIL	NA

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our institution is a government run institution and it receives its funds from following resources:

1. State Government.
2. RUSA
3. Janbhagidari Samiti.

Major resource of our college sanctioned, allotted by state govt. and some portion is collected as Janbhagidari Fund from each student. No fund has been received from RUSA since last five years.

Year	Govt, Budget	Audit Status	Janbhagidari	Audit Report	RUSA	Audit
2020-21	44917200	Audit not done.	539200	Audit not done.	NIL	NA
2019-20	39895691	Audit done waiting for report	535400	Audit not done	NIL	NA
2018-19	27315328	Audit done waiting for report	496700	Audited	NIL	NA
2017-18	30627700	Audit done waiting for report	497600	Audited	NIL	NA
2016-17	34784700	Audit not done.	442400	Audited	NIL	NA

Our institute promotes its alumni to donate for college's development. However, we mainly depend on state government for funds to run the institution.

Strategy for optimal utilization of funds-

1. Planning board is a committee that decides the utilization of funds in an optimized manner.
2. Regular audits ensure no wastage of funds.
3. Janbhagidari funds are used to run popular courses and are open to review.

Public relation office Raipur has given us user ID for open quotation

1. Strategically available budget under different heads and purposes are utilized as per purchasing plan by purchasing committee.
2. Purchasing usually carried out by inviting quotation through public relation office Raipur by publication in newspapers following C.G. purchasing rules.
3. Furnitures and Almari purchase through CSIDC approved companies or Laghu Udyog Nigam.
4. Central Stock Register and departmental stock register maintains record of stock.
5. Payments are made through cheque or transfer of money through bank account.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC Contribution significantly for *institutionalizing the quality assurance strategies and processes by*

- By data analysis of previous results.

- By feedback analysis from students

- Teachers and their effective teaching reflected to get analyzed by this procedure.

· Holistic Development of student in various directions like academic, cultural, personality development, done by team of college staff.

- Various lecture from outside speaker, professors and professionals to encourage students.

- Students give class level presentation according to syllabus for encouraging self-study.

- Some environmental small projects are also done by B.Sc. student which are presented in class.

.   Health aspect of personality is also maintained by promoting Sports, NSS and Red Cross also contribute to make them active and honest citizen of nation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The internal quality assurance cell (IQAC) established on date-22-07-2014 in the college. Since then its focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

1. **Academic review in beginning of the session:-** In this meeting the internal examination committee, HoDs of the departments, and college faculty meets. At the beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of the Principal. Before annual examination, the instructions to invigilators, superintendent, workers and examination committee members are given by the examination center superintendent.
2. **IQAC prepares a tabulated result analysis:-** In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.
3. **Use of ICT in teaching and learning:-** The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students. The educational use of social-media has also been utilized to establish communication with the students and peers.
4. **Smart-board/Projector/PPT presentation:-** Some classrooms have smart-boards. Here, projector is used. Teacher occasionally take, but not regularly their classes through smart-board, ppt presentation. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college administration is aware of the role it can play in promoting gender equity and gender sensitization. The College ensures women's reservation in admission and their representation in various committees.

Initiatives in Curricular Activities

Considering the importance of issues related with gender equity and sensitization, various related components are taught in the curriculum of Sociology in UG and PG classes, as follows:

1.Women in Indian society, Strengthening Women Empowerment, Marriages and Changing Dimensions, Dowry, Domestic Violence, Divorce, Problem of Surrogate Motherhood, Live-in Relationship, Indian Social Problem, Alcoholism and Drug Addiction etc. in B. A. Part-I and Part -III.

2.Problems of Urbanization, Prostitution, Cyber-Crime, Diversity Related to Marriage, Family and Kinship, Crime Against Women, Women Labour, Collective Bargaining, Role of Police and Judiciary in India, etc. in M. A.(Sociology)

Initiatives in Co-Curricular Activities

Being a co-educational institution, various activities are conducted for making our girl students informed about their legal rights and safety measures meant for protection of women:

1. **Safety and Security:-** Our institution is very keen regarding the safety and security of the students especially girl students. The college has a discipline committee for monitoring the security of the students in the campus. We have installed CCTV cameras at the entrance gate, corridor and exit gate for ensuring the safety of the students as well as the staff members of the college. The college has a grievance and sexual harassment committee to take necessary actions if there is any problem reported by the student. The teaching faculty keeps a constant watch on the students and if any problem arises it is solved immediately.

2. **Counseling:-** The institute helps the students whether it is related to their education, career, behavior or any other problem. Formal and informal counseling is done in the college. We encourage our students to improve their overall personality by participating in various activities organised in the college. They are also given counseling in the academic field. We also motivate the students belonging to weaker section to come to the main stream of society.Thus counseling helps to shape a student's behavior and also instill discipline in them. Proper guidance helps them achieve their goals, well guided and counseled students know what to do and how to do things in the best possible way.

3. **Common Room:-** The institution has provided separate common rooms for girls. Institution provide a special facility by purchasing a sanitory Pad machine for girls students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

* **Solid waste management**
* **Liquid waste management**
* **Biomedical waste management**
* **E-waste management**
* **Waste recycling system**
* **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management :-

We try our best to keep the campus neat, clean and ecofriendly. Dustbins are kept at all corners of the

college so that the waste material is thrown at a particular place. Everyday the sweeper cleans the campus and dumps the leaves and grass for decomposition in a compost pit. The solid waste is regularly collected by the Swachhata Mission of Nagar Panchayat Bilha. The garbage taken by them includes paper, cardboards etc. We tell our students that solid wastes also cause many diseases which results in air pollution, water pollution and soil pollution. Old newspapers and raw paper material are sold out. Hence, it is our aim to reduce and control the solid waste management in the college campus.

Liquid waste management:-

The waste water is used in the garden. Liquid waste from the toilet is let out through a proper drainage system and it is seen that there is no water stagnant in a particular place. The college has its own water supply system. The water is collected in the overhead tank at a particular time & is seen that water is not wasted. All the taps are also checked from time to time and if there is leakage it is immediately repaired.

Biomedical waste management :-

Any type of biomedical waste is not produced in the college.

E-Waste Management :-

E-waste management is inevitable in era of Information and technology. Electronic hardware which can't be repaired are disposed through the write-off committee of the college, as per the norms of the Government of Chhattisgarh. If some parts are useful in others systems or for teaching and learning, they are kept aside for future use.

Waste recycling system :-

Defective items like instruments, furniture (wooden/ metallic) etc. which can't be repaired are written-off through concerned head of departments and the concerned committee constituted for it. It is sold to appropriate vendor dealing with recycle, as per norms of Government of Chhattisgarh.

Hazardous chemicals and radioactive waste management :-

The college has only undergraduate laboratories and hazardous chemical or radioactive materials are not being used in the college. The regular chemical waste generated in the Chemistry lab is properly grounded.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

    1. Rain water harvesting
    2. Borewell /Open well recharge

3. Construction of tanks and bunds

4. Waste water recycling

5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit

2. Energy audit

3. Environment audit

4. Clean and green campus recognitions / awards

5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Tolerance and harmony towards cultural diversities -

The college and its teacher and staff jointly celebrate the cultural and regional festivals, New-year's day, teacher's day, welcome and farewell program, Induction program, important days, rally, oath, plantation, Youth day, NSS day, etc. and many activities together are organized. The co-operation between teacher and students are such that in family festival like marriage program, cultural and ritual activity they invite staff members also. Teacher also goes and take participate in these programs. In the annual sports and games, the teacher also take part in it. Tolerance is the basic song in the Indian Culture. India is the largest and greatest teacher of tollerence. A song states that

Sarve Bhavantu Sukhinah, Sarve Santu Niramayah Sarve Bhadrani Pashyantu, Ma kashit dukh Bhagbhavet.

In this the way the institute efforts/initiatives in providing an inclusive environment.

Linguistic diversities -

Chhattisgarhi is the regional and Hindi is the state and national language. Chhattisgarhi is spoken between students and teachers occasionally. Cultural inclusiveness is the heritage of this college. In important occasion, Rangoli is prepared by girls. The garland and guldasta for guest are also prepared by them. Student helps in the cleanliness and plantation program. In the rally, health awareness and many YRC program, cultural program student celebrate and prepared with HOD.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View Document</u>

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College tries to Sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. Some of them are below:

The college organizes programs on **constitution day**. The aim of the program is to aware about constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. In this occasion lecture of Principal and staff members are organized. On 26.11.2019, in a program, Principal stated that our constitution provides all citizen the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The oath of saving constitutional values were taken. The lecture on to abide of fundamental rights and fundamental duties are stated. Every year on National day (The Independence Day and The Republic Day), the National flag of India is saluted. National song is also sing in this occasion.

To enhance our democracy some other programs are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition etc. are organized. Every student are motivated to take part in voting. The NSS unit of college celebrates National voter's day on 25 January every year.

Teacher and staff members are allotted duty as MASTER TRAINER to train the election officers. They are also engaged in conduction of local election like-Gram Panchayat, Nagar Panchayat, Nagar Nigam and Legislative and Parliamentary elections. They are also given duty in population, vote-counting and

preparation of Voter ID card training etc.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college celebrates diwas, Jayanti and festivals in a healthy environment. Two national day, i.e., **Independence day** is held in 15 august, and the **Republic day** is held in 26 January every year. In this program all the freedom fighter are respected by the Principal, staff members including teaching and non-teaching staff, class-III and class IV worker, and Students.

New year and Holi are two other festivals are celebrated among teacher and staffs. Every student celebrates these festivals. In Holi festival student, teacher and staff pour colours and Gulal to each other.

Yuva diwas and NSS day are other two events in which student gather in a room and give slogan, lecture or song. Some competitions are also held. Staff and Student put flower's garland to Swami Vivekanand.

In teacher's day student meet in college to honor respected teacher Dr. Radhakrishanans. College

celebrates the teacher's day every year.

On **2nd Octobe**r, the **birth anniversary of Father of the Nation, Mahatma Gandhi** and ex prime minister late Lal Bahadur Shashtriji, cleanliness campaign, motivational speeches program are also organized.

On **Constitution Day on 26th November,** the Preamble of the Constitution is read by each student and staff and experts throw light on the beauty of Constitution of Nation.

Awareness program, essays, paintings, quiz etc. competitions are organized on the occasion of **World AIDS Day on 1st December** each year.

In the **National Unity day**, student and teacher take Oath for national unity. In the **International Yoga day**, all staff and many students collect in the campus. In this event Mr. A.K. Mishra (Sports officer) do practice of Yoga to teachers.

File Description	Document
Link for Geotagged photographs of some of the events	<u>View Document</u>
Link for Annual report of the celebrations and commemorative events for the last five years	<u>View Document</u>

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice No- 01

Title of the Practice - Herbal Garden

Objectives of the practice -

1- To know about local flora and their local names.

2- To study medicinal plants and uses of plants.

3- To study flowering and fruiting period of plants.

4- To acquire knowledge of all the synonyms of plants.

5- To identify the plants at species level.

The context –

There is not a single herbal garden near Bilha. It is an essential need for UG students , Botany department and Ayurvedic practitioner of the Bilha.

The practice –

College administration sectioned 5000 sq.ft. for herbal garden some medicinal plants are proposed to plant in the garden. Not only Botany department but all faculties and NSS students are also taking great interest in the herbal garden. UG students of Botany often visit the garden for identification of plant species up to family level.

Year wise list of medicinal plants planted in herbal garden-

S.No.	Session	No. of plants planted	Name of the plants which have been planted
1	2017-18	22	Oryganum vulgare, mentha viridis, aloevera, virtex negundo, cissus quadrangularis, bauhinia acuminate, withania somnifera, rauvelfia ter lawsonia inermis, cymbopogan citrates, tinospora, punica granatum, c verum, piper nigrum, piper betle, asparagus racemosus, hibiscus rosa peristrohe bicalyculata, ocimum sanctum, murraya koenigil, eagle ma
2	2018-19	10	Allamanda sohatti, mussaenda erythophylla, bougainvillea glabra, ne oleander, plumeria rubra, quisqualis indica, jasminum sambac, polian nyctanthes arbour tristis, rosa santalinus
3	2019-20	12	Kalanchoe pinnata, barleria prionitis, tradescantia pallid, opuntia tric hastata, embilica officinalis, plumeria rubra, aloevera, polianthes tub elastic, anacardium occidentale, polyalthia longifolia
4	2020-21	17	Aloevera, rosa santalinus, polyalthia longifolia, nerium indicum, gyn sylvestris, tinospora cordifolia, jasminum sambac, withania somnifera bixa orellana, vitrex negundo, asparagus racemosus, peristrophe bical lawsonia inermis, eagle marmelos, murraya koenigii, piper longum

Evidence for Success –

We started to develop this garden in rainy season of 2017 and the process of development is going on . In future , it will be beneficial to UG student and Research work of Botany. This garden will contain several numbers of medicinal plants.

Problem encountered and resources required –

Enough space, Financial assistance and good Gardner are big problems. Maintaining different species of plants, watering, weed eradication , disease control and preparation of organic manure are also challenging.

Best practice no-02

Title of the best Practice – Focus on making students aware of their social responsibilities

Aim – The aim was to make students aware of their social responsibilities.

Activity – Shramdan for swachhata Abhiyan to cleaning the college campus by NSS students. This activity was carried out on different dates throughout the year to make students aware of their responsibilities towards the environment, society and the college. Each year NSS organised one day and seven-day camp in the leadership of its coordinator as per calendar of Department of Higher Education Government of Chhattisgarh in some chosen village. In such camp students are made to undertake community services like Environmental awareness programme, Literacy drive campaign, Health-hygiene awareness programme, Awareness against Child labour and social evils, Child marriage, Drug addiction. Construction of drain and platform etc. are also performed by volunteers of NSS. Thus, NSS provides a great opportunity for the cadets to be practical in getting solutions to various problems. They try to find out the remedies on spot when they hold a camp in villages. They not only explain and understand what scarcity of resources is there, but also learn from different persons how to lead a good life. They are very pragmatic to help people

whenever natural calamities ensue. They are always ready to manage food clothing and first aid to the victims. Besides it they ensure that the needy is getting all the possible help even man-made disaster. Every year Blood donation camp in collaboration with Ekta blood bank, Bilaspur was organized and the Hemoglobin of students and the staff was also investigated.

Problems - While camp is held, villagers sometimes do not support very much. There is a communication problem too to convince them about sanitation and health hazards.

Evidence of Success - Students feel connected and responsible to the society as was evident from their response.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Agrasen College Bilha situated 25 Km away from district headquarter Bilaspur is the known centre for imparting quality higher education in completely rural and under privilege area. It is located on Mumbai-Hawra rail track of South Eastern central railway of Bilaspur railway zone, Bilaspur. The college was established by Agrawal sewa Samiti Bilha on 15th November 1984 keeping in minds the need of higher education of this rural area and inaugurated ceremonially on 17th August 1989 by the then Education minister of Madhya Pradesh, Shri Chitrakant Jaiswal. Spread in an area of 17 acre is fully protected by boundary wall. Various industries like Sponge Iron, power plant, Rice mill etc. are located nearby to college which generate employability of passed out students of the college. The college is co-educational college and offers under graduate programme in all the three streams (Science, Arts and Commerce) and post graduate programme in five subjects. Most of the students are from rural and under privilege area. Reaching out to the poor and under privilege folk in rural area is a mission to impart higher education for their intellectual, ethical, moral and physical upliftment and to provide exposer to modern technology, is something the Government Agrasen college has always aimed to achieve. There has been a continuous endeavour on the part of the college to ensure quality education with honest dedication of the faculty member.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The college has written proposals to the government for starting new course like PG in Botnay. The C.G. Higher Education Department has given consent to open M.Sc. Botany on 23 march 2022 and create posts.

Concluding Remarks :

The curriculum is properly implemented as provided by university. According to the time table, teaching learning process is followed and its documents are maintained through attendance register and daily diary. The feedback is also collected from Students and Teacher in a format and after analysis; their suggestions are considered and then implemented.

The College has a planned system so that the teaching learning process goes on smoothly. Since all the faculties have the traditional syllabi, the method used is Teaching - Learning. Since a few years, some of the faculty members use latest technology available in the college like ICT, projectors, smart boards etc. Students are being evaluated through unit test and internal examination.

The college library is subscribed with N-LIST so that the students as well as faculty members can easily access online learning resources.

Sports, NSS and Red Cross activities are continuously conducted in the college and students are benefitting from it. A committee of Alumni is already constituted in our college but it is just registered on the date 14.01.2022 having its registration no.122202246221. The college continues its interaction with the ex-student and we get their co-operation in various fields.

Ultimately, we hope the second cycle inspection by peer team and their valuable suggestion will be beneficial for future improvement and development of the college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 0 Answer after DVV Verification: 4 Remark : Input edited as per the elective courses.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: _see table below_ Answer After DVV Verification : _see table below_ 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: _see table below_ Answer After DVV Verification : _see table below_

2.1.1.1 — Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1323	1222	1240	1280	1209

2.1.1.1 — Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
488	485	497	481	511

2.1.1.2 — Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1540	1540	1540	1540	1540

2.1.1.2 — Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
570	570	570	570	570

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
488	485	497	481	509

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
214	229	234	220	231

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	12	12	12	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	12	12	12	9

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	27	13	17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	4	0	0

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	5	1	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : 1) Input edited as per the E-copies submitted by the HEI. 2) Appreciation & participation awards are not considered.

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
129	1631	585	1408	869

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
129	830	585	875	569

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	02	02	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : Collaboration agreement is not provided hence the input is edited.

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 03
Answer after DVV Verification: 02

Remark : Smart rooms are considered and edited accordingly.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.06	9.5	17.96	5.58	1.26

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0.71	4.51	1.26

	Remark : 1) Input edited as per the clarification provided in dialog box and supporting document provided by the HEI. 2) Expenditure incurred on Infrastructure augmentation can not be equal to total expenditure excluding salary (EP 4.2)

4.2.2	**The institution has subscription for the following e-resources**
	
	    1. **e-journals**
	    2. **e-ShodhSindhu**
	    3. **Shodhganga Membership**
	    4. **e-books**
	    5. **Databases**
	    6. **Remote access to e-resources**
	
	    Answer before DVV Verification : E. None of the above
	    Answer After DVV Verification: A. Any 4 or more of the above
	Remark : Input edited as per the document provided by the HEI.

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>2.30</td><td>2.34</td><td>2.21</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>0.78</td><td>0.78</td><td>0.78</td></tr></table> Remark : Input edited as per the supporting document provided by the HEI.
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>4.06</td><td>9.5</td><td>17.96</td><td>5.58</td><td>1.26</td></tr></table>

	Answer After DVV Verification :				

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1.42	3.35	0.10

Remark : Input edited as per the clarification provided in dialog box & supporting documents.

5.2.1	**Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
05	01	03	02	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	1	02	00

Remark : Input edited as per the clarification document provided by the HEI.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	06	09	05

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	2	4	4	3

6.2.3	**Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above

	Remark : Options 2,3&4 has been considered as per the clarification document provided by the HEI.
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** Answer before DVV Verification: | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | | 4 | 3 | 3 | 0 | 0 | Answer After DVV Verification : | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | | 4 | 3 | 2 | 0 | 0 | Remark : Input edited as per the document provided by the HEI.

7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**
	
	    1. **The Code of Conduct is displayed on the website**
	    2. **There is a committee to monitor adherence to the Code of Conduct**
	    3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	    4. **Annual awareness programmes on Code of Conduct are organized**
	
	  Answer before DVV Verification : C. 2 of the above
	  Answer After DVV Verification: D. 1 of the above
	Remark : Input edited as per the document provided by the HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | | 8 | 8 | 8 | 8 | 8 | Answer After DVV Verification: | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |

173	173	173	173	173

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1242	1155	1176	1202	1112

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
347	347	347	347	347

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
437	332	292	338	282

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
438	374	388	424	362

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	22	22	22

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

| 022 | 22 | 22 | 22 | 22 |

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.06	9.5	17.96	5.58	1.26

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.06	9.5	17.96	17.44	15.25